Signing Up For a Wiki Account

- -Open your email and click on the link that was sent to you to confirm your information and request.
- -Enter the following web address in the address bar: ccak52012.wikispaces.com
- -Request to join the group. You will receive another email letting you know you are approved.

Accessing the Wiki

Once approved:

-Go to ccak52012.wikispaces.com

-On the right bar click on:

Common Tasks and Materials

-Scroll down to Day 3

-Download: "Thinking Through a Lesson Template" (TTAL)

Open or Save the file to your computer

-Type your task in the template and save the file.

Save as: TTAL-(standard code)

Uploading a Lesson

-Go to ccak52012.wikispaces.com
-On the right bar click on: Kindergarten Teacher Created Tasks
-Click on Edit on the top row of icons
-Click after the standard you wish to upload to (in order to see the blinking curser).
-Hit Enter on your keyboard to insert a space for your file to go.
-At the top, click on the icon File
-Click on + Upload Files
-Search through your files to locate your saved task. Double click or select your <u>TTAL-(standard code)</u> file.
-After it appears below, double click on your task to add it to the wiki.
-Click Save at the top right to see it appear under the standard.